

Purpose:

A member of the ALIVE Board of directors is an integral part of the leadership team, providing direction and vision for ALIVE. He or she is responsible, together with the full board of directors, for governance and oversight of all aspects of ALIVE. Key responsibilities are governance and promoting the mission of ALIVE

Requirements/Skills

1. Commitment to the mission of ALIVE.
2. Ability to work productively with other people.
3. Willingness to make the required time commitment.
4. Minimum two years of direct experience in volunteer management, or organizations concerned with volunteer engagement or management.
5. Commitment to the financial well-being of ALIVE, including oversight of the budget and fundraising process and making an annual contribution to the organization. An in-kind donation of personal time to participate in regional and national conferences where ALIVE is hosting or appearing.
6. Commitment to encouraging board development and recruitment.
7. Ability to maintain confidentiality.
8. Willingness to be regularly accessible by telephone or other means.
9. Able to use the technological skills needed to meet via webinar, teleconference, etc. for Board and committee meetings. (Current programs include GoToMeeting, Wiggiio.)

Expectations

1. Attendance and participation in all meetings of the board of directors.
2. Maintain active membership status and make an additional annual gift of at least \$50.
3. Service on at least one board committee.
4. Attendance at workshops, board training and other special meetings that are scheduled.
5. Promotion of the mission and goals of ALIVE, particularly within the region you represent, and the organizations to which you belong.
6. Have access to a computer that supports GotoMeeting & GotoWebinar interactive software. In addition, a headset is required for board meeting calls. (Training will be provided to all board members on use of these programs)

Time Commitment

Three-year term of service

2-3 hours of preparation and meeting time per board meeting

Active participation in weekly/biweekly board progress calls and committee meetings, as assigned

I understand and agree to uphold these expectations as an ALIVE board member.

Name

Date

Policy No. OPR-030-003

Developed by Board Development, Reviewed by HR 8-9-10

Approved: 8- 26-10