



## Board of Directors Position Expectations

### Purpose:

Members of the ALIVE Board of Directors is an integral part of the leadership team, providing direction and vision for ALIVE. He/she is responsible, together with the full Board of Directors, for governance and oversight of all aspects of ALIVE. Key responsibilities are governance and promoting the mission of ALIVE.

### Requirements

1. Attend and participate in all meetings of the Board of Directors
2. Maintain active membership status and make an additional annual gift of at least \$50.
3. Serve on at least one Board committee
4. Attend workshops, Board training and other special meetings as scheduled
5. Promote mission and goals of ALIVE, particularly within the region he/she represents, and the organizations to which he/she belongs
5. Provide oversight of the budget and fundraising process
6. Access to a computer that supports meeting software and a headset for Board meeting calls. (Training will be provided to all Board members on the use of software.)

### Skills and Qualifications

1. Commitment to the mission of ALIVE
2. Commitment to the financial well-being of ALIVE
3. Commitment to encouraging board development and recruitment
4. Ability to work productively with other people
5. Minimum two years of direct experience in volunteer management, or organizations concerned with volunteer engagement or management
6. Ability to maintain confidentiality
7. Ability to use technological resources to meet via webinar, teleconference, etc. for Board and committee meetings. (Current programs include GoToMeeting and Wiggiio.)

### Time Commitment

- Three-year term of service
- Preparation and meeting time per board meeting
- Active participation in board progress calls and committee meetings, as assigned
- Average of about a total of 10 hours a month

I understand and agree to uphold these expectations as an ALIVE Board member.

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Name

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Date

**Policy No. OPR-030-003**

**Developed by Board Development, Reviewed by HR 8-9-10**

**Approved:**