



ALIVE Monthly Board Meeting

Thursday, January 24, 2013

Meeting convened by Kathy Cahill, President @ 11:07 am MST

Attending: Kathryn Hampton, Beth Whitmire, Nikki Russell, Joanna Johnson, Paula Pratt, Kathy Cahill, Joy Pietschmann, Emilie Bromet-Bauer, Doug Blankenship, Karen McDonald, Jenna Jones,

Non-Board attending: Gretchen Jordan

Absent: Alan Monroe, Deanna Cole, Suz McIver, Harriett Edwards, Tammy Baumann, Debbie Ray

Financial Report –Joanna Johnson presented

- End of year re-cap, see attached financial report
- Ending balance \$34,889.25
- Citrix change from 5 licenses to 3
- Board Accepted: Treasurers report 2012
- Board accepted working budget format in Quick Books for 2013

Business items –

- **Review and discuss Business Manager Agreement**

Discussion: adding verbiage measurement of deliverables

Action Item: Have we had legal counsel look at this agreement

Action Item: Deanna sending verbiage regarding “ethics and deliverables” to Kathy & Joanna

Discussed adding Regional Roundtables to the BM tasks. Reviewed ethics in dealing with our role of our current contractor related to paying her during her working hours.

Line of communication with BM needs to be detailed.

Action Item: Any changes to agreement need to happen quickly. Send comments to Kathy

Check in with Teams -

- **Marketing**—Nikki Russell—First team meeting was success. Fund Development is working on a project. Everyone needs to be using social media.
- **Membership**—Karen McDonald, meeting regularly twice/month. Membership list current as of Jan. 2013. Challenge to use pay-pal discussed. Perhaps consider another payment method. Gretchen continuing to host group member calls.
- **Action item:** Joanna and Karen—have a discussion: consider adding another person to assist with Pay-pal
- **Programs**—Emilie, Advocacy & Leadership meeting regularly. Training/Advocacy committees combining into one committee. Harriet Edwards joining group to lead webinar/training component. Work planning and recruitment of committee members on-going.
- **Operations**—Joanna Johnson
 - Records being sent to outside auditors
 - 1099's being sent
 - Levi resigning, looking for HR&P chair
 - No tech committee
 - GTM changes—suggestions for naming the 3 lines are:
 - 1) info@volunteeralive--clarifications about who using it when
 - 2) Business Manager
 - 3) Membership

Other Business -

Discussion: GoToMeeting/Wiggio/ALIVE website. Discussion about using the ALIVE website calendar function to schedule everything

Action Item: Kathy working to get Wiggio as a better working space for all.

Action item: Deanna & Joanna discussion about corporate acct. in GTM. Email will come out with final decision about all details about where and how we will schedule

KC—Encourages everyone to meet with your buddies

KC--How is this current meeting time? One Board Member will not be able to attend any Board Meetings if they continue to be scheduled at current day/time.

Action Item: Kathy will try to re-schedule meetings by polling current board members to check for other availability.

Meeting adjourned at 12:20 am MST